



INTERNSHIP APPLICATION

Overview

Keiro's Internship Program provides paid internships to applicants who seek to work in community based health care fields or work with seniors. The program provides a transition opportunity for students nearing the progression to the world of work that affords the intern with real life work experience in a professional setting.

Interns will work approximately 20 hours per week including about two hours of professional development time.

Criteria

- Applicants must complete an application along with two letters of recommendation.
- Applicants must be full-time college students and have completed at least two years of college.
- Applicants must have a demonstrated interest in a community health profession.

Timeline

- Applications will be available on March 1.
- Applications will be due on April 1.
- Applicants may be contacted for an interview in mid April.
- Applicants will be notified by May 1 if they have been selected to participate in the program.
- Interns will receive information about placement by the end of May and will begin their internship in June. Internship program will conclude in August.

Applicants must provide:

- Completed application form, typed or printed legibly.
- Cover letter and resume.
- Personal Statement.

Personal Statement

- Personal statement should be no more than 500 words double spaced in a legible font and should answer the following questions:
 - What field do you plan to go into and why did you select that field?
 - What is your current involvement in the Japanese American community?
 - What do you hope to gain from this internship experience?

Keiro Internship Program Application



Personal

Last Name		First Name		Middle Name	
Permanent Address		City	State	Zip	Telephone
Email Address			Are you legally eligibly to work in the U.S? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Education

School	Name and Location	Major	Dates	Degrees and/or diploma
High School				
College				
College				
Scholastic honors or achievements				

References

Name	Telephone	Occupation	Company	Years Known

Community Involvement

What organizations are you involved with and in what capacities?

How did you hear about this internship program? (Check all that apply)

- Keiro website
- Keiro Facebook/Twitter
- Community Organization
- Keiro newsletter
- Keiro email
- Family/Friend
- Keiro event _____
- Advertisement
- Other _____

Submit completed application, cover letter, resume, recommendation letters, and personal statement no later than **April 1**.

Please mail or submit application in person to:

Keiro Internship Program
Attn: Brandon Leong
420 E. Third Street, Suite 1000
Los Angeles, CA 90013
bleong@keiro.org
(213) 873-5705